



MANUAL PAYMENT

RESERVATION FROM PLACE AND ENROLLMENT

UC3M COURSES




For payment enter the site:

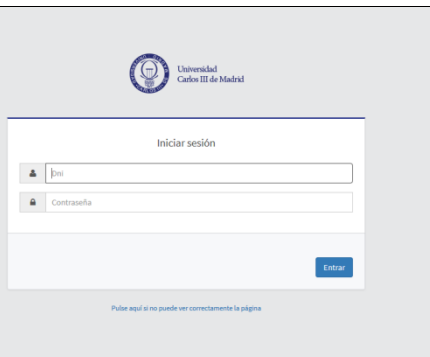
[https://sigma.uc3m.es/cosmos/Controlador/?apl=Uninavs&gu=a&idNav=inicio
&NuevaSesionUsuario=true&NombreUsuarioAlumno=ALUMNOTCS&ambito=
MENU&idioma=en&pais=GB](https://sigma.uc3m.es/cosmos/Controlador/?apl=Uninavs&gu=a&idNav=inicio&NuevaSesionUsuario=true&NombreUsuarioAlumno=ALUMNOTCS&ambito=MENU&idioma=en&pais=GB)

VALID CARDS: VISA and MASTERCARD

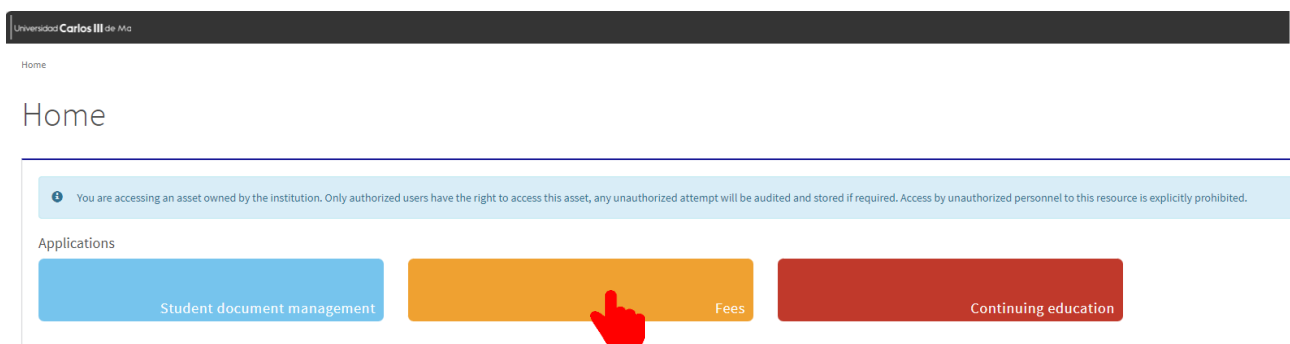
1.- Enter the ID / Passport and 4-digit password (for former students)

	<p>If you do not remember your password, you must access https://cambiatuclave.uc3m.es/</p>
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For new students

	<p>Username and password indicated in the registration</p>
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Click on "Fees" button



Universidad Carlos III de Ma

Home

Home

You are accessing an asset owned by the institution. Only authorized users have the right to access this asset, any unauthorized attempt will be audited and stored if required. Access by unauthorized personnel to this resource is explicitly prohibited.

Applications

Student document management Fees Continuing education



2.- Click "Search"

Universidad Carlos III de Madrid

Tasas / Gestión de Movimientos / Trámite de Pago TPV

Student Identifier Number: 318790
Name: [Redacted]
Identity card / Passport: [Redacted]

Search of pending payments

Academic Year: 2015/16-0

Search

3. Click "Action"

Universidad Carlos III de Madrid

Tasas / Gestión de Movimientos / Trámite de Pago TPV

Student Identifier Number: 318790
Name: [Redacted]
Identity card / Passport: [Redacted]
Academic year: 2015/16-0

Search of pending payments

Back

Action	Center	Study Plan	Academic Activity	Study Type	Amount	Movement type
Action	5 - Formación Continua	1312/1 - No Informada	ITC - Inscripción TCS	4 - Carlos III Courses	600	Single Payment/First Payment

4. Click "Pay"

Universidad Carlos III de Madrid

Tasas / Gestión de Movimientos / Trámite de Pago TPV

Student Identifier Number: 318790
Name: [Redacted]
Identity card / Passport: [Redacted]
Academic year: 2015/16-0

Information about the selected payment

Center: 5 - Formación Continua
Study Plan: 1312/1 - No Informada
Academic Activity: ITC - Inscripción TCS
Study Type: 4 - Carlos III Courses
Amount: 600
Method of payment: Electronic Payment (POS)

Pay Back

5. Click "Accept"

Universidad Carlos III de Madrid

Tasas / Gestión de Movimientos / Trámite de Pago TPV

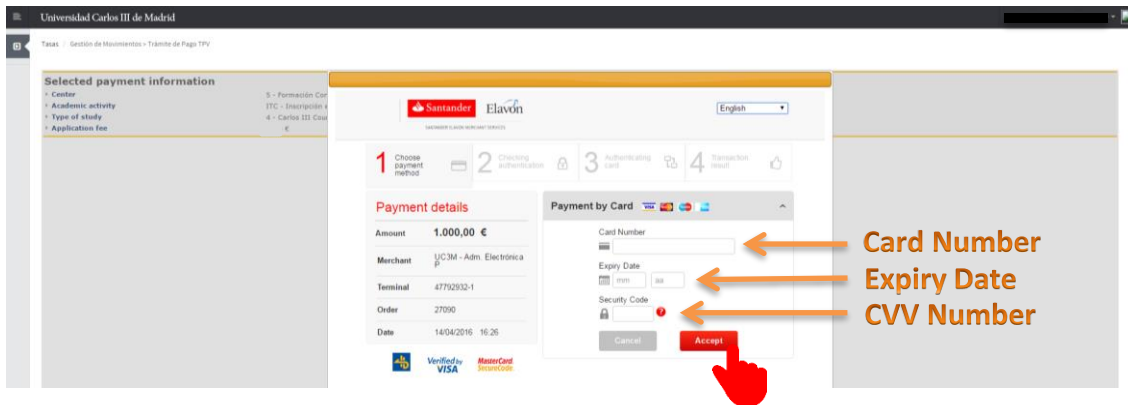
Selected payment information

Center: 5 Formación Continua
Academic activity: ITC - Inscripción TCS
Type of study: 4 - Carlos III Courses
Application fee: 600 €

Your payment will be processed by credit card or debit card.

Back Accept

6. Enter data Card



Payment details

Amount	1,000,00 €
Merchant	UC3M - Adm. Electrónica
Terminal	47792932-1
Order	27090
Date	14/04/2016 16:25

Payment by Card

Card Number

Expiry Date

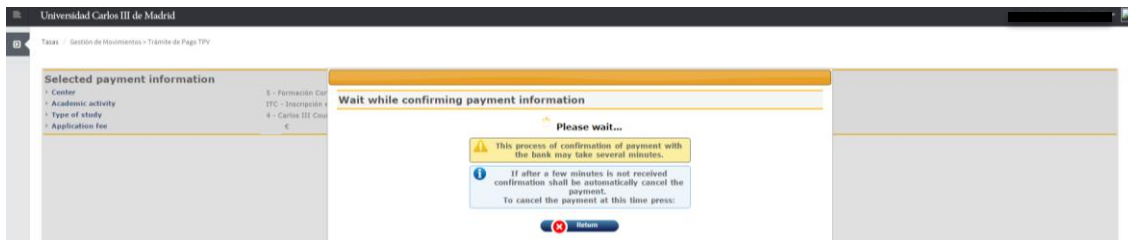
Security Code

Accept

Card Number
Expiry Date
CVV Number

After entering the card details click "Accept" and make payment.

The system generates a screen to confirm payment with the bank.



Wait while confirming payment information

Please wait...

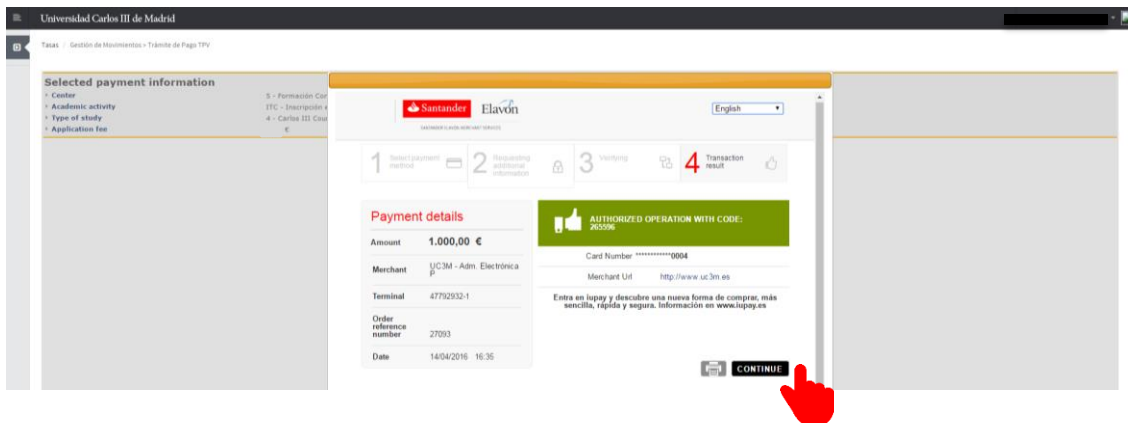
This process of confirmation of payment with the bank may take several minutes.

If after a few minutes is not received confirmation shall be automatically cancel the payment.

To cancel the payment at this time press:

Return

7. Completed payment click "Continue"



AUTHORIZED OPERATION WITH CODE:
265296

Card Number *****0904

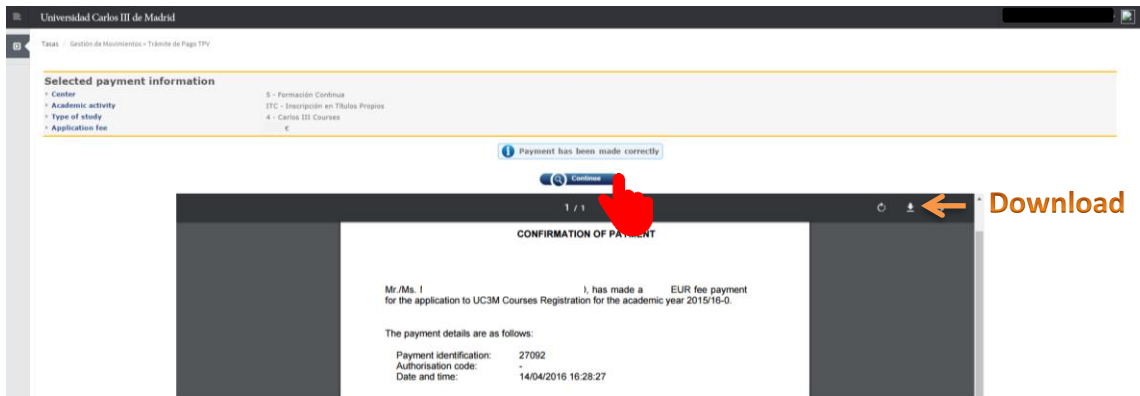
Merchant URI http://www.uc3m.es

CONTINUE

8. Payment voucher

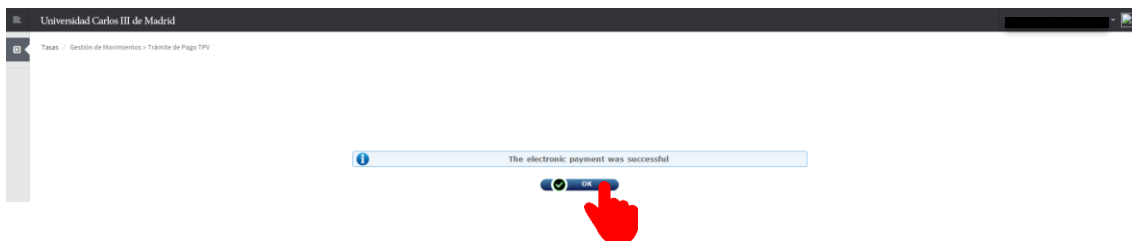
The application generates a payment voucher and you can download the document.

After click en "Continue".



If you have not generated the payment voucher, you can order by sending an email to: formacioncontinua@postgrado.uc3m.es, indicating the number of payment authorization to provide it with the bank.

The next screen indicates that the payment was successful. Click "OK"



9. Exit application

Click the name and then click "Exit"

